

*Local Emergency Planning Committee*  
*Grants & Finance Subcommittee*

**MINUTES**

**Tuesday ~ February 18, 2014 ~ 9:00 A.M.**

**REGIONAL EMERGENCY OPERATIONS CENTER**

**5195 SPECTRUM BOULEVARD, RENO, NEVADA**

**1. CALL TO ORDER AND ROLL CALL** - (Non-action item)

Chair Moore called the meeting to order at 9:01 a.m. A quorum was established.

**PRESENT:** Chris Cenac – Truckee Meadows Water Authority; Aaron Kenneston – Washoe County Emergency Management; Tim Leighton – Truckee Meadows Fire Protection District; Teresa Long – Washoe County Health District; Tracy Moore – Washoe County School District; Joe Nishikida – Reno Fire Department; Mitch Nowicki – Regional Emergency Medical Services Authority; Tim O’Connor – Washoe County Sheriff’s Office; and Tim Spencer – Reno Fire Department. Eric Millette – Sparks Fire Department, joined the meeting at 9:05 a.m.

Legal Counsel was not present.

**2. PUBLIC COMMENTS** (Non-action item)

There were no public comments.

**3. GRANT APPLICATION APPROVAL** (For possible action) – *Prioritization and approval by the LEPC (Local Emergency Planning Committee) Grants & Finance Subcommittee membership on the 2015 State Emergency Response Commission (SERC), Planning, Training, Equipment and Operations grant application submissions from LEPC disciplines.*

Cathy Ludwig – Grants Coordinator, provided overview of the grant application process and limitation of \$30,000.00 for this particular grant cycle. Ms. Ludwig emphasized that the grant funding can be used for planning, training, and equipment goals and must relate to the prevention of; mitigation of and/or response to hazardous materials. Ms. Ludwig pointed out new equipment guidelines; that SERC (State Emergency Response Commission) had asked for two (2) competitive bids in the past and had recently changed their protocol thus requiring that grant applicants refer to the State’s purchasing website, which she found to be less than user friendly and difficult to navigate. Ms. Ludwig noted that she had contacted Karen Pabon at SERC for assistance and had forwarded an email to member agencies concerning who to contact for assistance if determining if the equipment or training was available through State Purchasing.

Eric Millette - Sparks Fire Department, joined the meeting at 9:05 a.m.

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Ms. Ludwig noted that the UWS (United We Stand) and HMEP (Hazardous Materials Emergency Preparedness) grants will be available in the near future and that she will do a PowerPoint presentation on SERC grants; which will also include the new equipment guidelines and use of the State Purchasing website at the Thursday, February 20, 2014 meeting.

Chair Moore pointed out that requests far exceeded the \$30,000.00 available and that the requests needed to be reduced by \$46,893.81 and asked for a brief summary of each request.

Ms. Ludwig noted that she had provided a list of equipment that has been purchased since 2004 and is broken out by the type of grant used in the purchase.

2015 SERC requests as submitted:

**Washoe County School District – Digital Hazmat Plans for School – one (1) Annotating digital floor/site plan, 62 hours, (\$3,100.00); one (1) Link digital images and 360 movies to areas where hazmat are stored in high schools, 32 hours, (\$1,600.00); One (1) Link digital images and 360 movies to areas where hazmat are stored in middle schools 62 hours, (\$3,100.00); Add MSDS info that schools can access, 5 hours, (\$800.00); One (1) Upload floor plans PDF's for 16 high schools and 15 middle schools, 5 hours, (\$250.00); One (1) vendor will import data into VIPlanning Software and link each area, (\$2,500.00); One (1) Upload site to secure WCSD (Washoe County School District) site for review and access, (\$250.00); One (1) Provide secure access for authorized users, local fire department, hazmat response teams and provide final output and data on secure flash drive for WCSD Police, (\$250.00) – Total \$11,850.00**

Chair Moore outlined the request which will provide additional visual imagery for hazardous materials located in Washoe County Schools. While the hazardous materials are documented, this proposal will provide an exact location on each campus on the location, types and quantities of hazardous materials used in the auto shops and laboratories.

**Reno Fire Department – four (4) Masimo Rad 57 Pulse Oximeter at \$4,025.00 each – Total \$16,100.00**

Joe Nishikida – Reno Fire Department, noted that this piece of equipment allows on-site monitoring of oxygen and carbon monoxide levels in the blood stream in fire personnel. Mr. Nishikida commented that an ever-increasing number of firefighters are seeing long term issues leading to stroke, seizures and other health issues related to elevated and numerous carbon monoxide exposures.

**Reno Police Department – Six (6) Draeger 45-minute 4,500 PSI Carbon cylinder Clear SCBA's (Self Contained Breathing Apparatus) \$795.00 each (\$4,770.00); six (6) Draeger Panarama Nova P EPDM Mask \$292.00 each (\$1,752.00); and six (6) Draeger HP Backplate with Harness and LDV \$1,247.00 each (\$7,482.00) – Total \$14,004.00**

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Jason Morgan – Reno Police Bomb Squad, explained that the Bomb Squad includes officers from the Cities of Reno, Sparks and Washoe County Sheriff's Office. The equipment currently in use is no longer being manufactured and has long since reached its end of life.

**Reno Fire TRIAD Team – Miscellaneous Equipment for Team; One (1) Non-sparking tool set, (\$832.86); One (1); six (6) foot fiberglass ladder, (\$52.84); One (1) Portable Generator (5,500 watts, 389cc), (\$3,021.92); Six (6) Work and Rescue Helmets, \$92.64 each (\$555.84); one (1) 24-foot Skatewheel Conveyor System (\$1,836.85); Nine (9) Epic Voice Amplifier, \$372.00 each (\$3,348.00); Nine (9) Bracket, Epic Voice Amplifier (AV300 Face Piece, \$23.50 each (\$211.50); Four (4) Rad-57 Kit w/SpCO and Adult Sensor \$4,025.00 each (\$16,100.00); Scott 60-minute Carbon Cylinder and Valve 4500 PSI, \$1,095.00 each (\$4,380.00) - Total \$30,339.81.**

Eric Millette - Sparks Fire, explained that this request would assist in the outfitting of the TMFPD (Truckee Meadows Fire Protection District) HazMat Trailer. An audit of equipment currently available in the region indicates there are no surplus tools to outfit the trailer. Additionally, the request includes equipment for the Safety Officer as well as larger cylinders for the "hotzone".

**REMSA (Regional Emergency Medical Services Authority) – Tyvek suits: five (5) size small; five (5) size medium; fifteen (15) size large; twenty (20) size X-large and five (5) 2X-large - total 50 suits at \$92.00 each - Total \$4,600.00.**

Brian Taylor – REMSA explained that these suits were needed for ambulance responses to hazardous material incidents. Although suits were purchased some time ago most are outdated and in need of replacement. The suits are intended to protect REMSA personnel as individuals exposed to hazardous materials are transported to the regions hospitals.

Chair Moore explained that the Washoe County School District request was a sole-source and was listed as planning. Although a different vendor might be available it is unclear whether another vendor could integrate the additional data into the existing single access point.

Mr. Millette pointed out that the Rad57 requested by TRIAD was also sole sourced as it was the only manufacturer to offer mobile equipment and that the TRIAD would pay the freight costs.

Mr. Taylor noted that the boots purchased by REMSA in the past are also degrading and may be part of a future funding request.

Ms. Ludwig commented that the Reno Police request had been well justified in the application and that she believes the request to be eligible under the grant guidelines.

Discussion then noted that the Tyvek suits are assigned to vehicles rather than individuals with additional suits held in stock. As the discussion continued, it was suggested that perhaps the Tyvek suits might be considered as required safety equipment under OSHA (Occupational Safety and Health Administration) regulations. It was pointed out that PPE type equipment is usually limited to helmets, jackets, uniforms and gloves and typically funded by REMSA directly. The Tyvek suits are

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for use under extraordinary circumstances and is similar to what is required for the hazmat teams. As the discussion continued it was suggested that perhaps REMSA personnel could use TRIAD suits during incidents.

Discussion then turned to the Rad 57 monitors. It was noted that while REMSA has the meters in supervisor response units the tool is critical in the diagnosis of patients during hazardous materials incidents.

Mr. Millette withdrew the TRIAD request for four (4) Rad 57 from the TRIAD request as there are a number of the devices already available.

Mr. Nishikida reduced the number of Rad57 from four (4) to two (2).

Mr. Morgan stated that he was willing to accept whatever funding was provided and explained that he cannot use equipment provided to the SWAT team.

Mr. Taylor reduced the number of Tyvek suits from 50 to 40 and will adjust sizes in the request.

A consensus was reached to make the Reno Police Department bomb squad request the top priority.

An offer to modify or remove the Washoe County School District request to allow other to obtain needed equipment was rejected.

Mr. Millette suggested that there may be a way to assist WCSD with an existing grant.

A consensus was reached to make the Reno Fire Department TRIAD the second priority with two Masimo Rad 57 units.

During the discussion it was noted that upcoming grants might be suitable for the WCSD request. As the discussion continued, it was pointed out that the HMEP grant is focused on transportation and that this particular grant is the best fit for the WCSD request.

A consensus was reached to make Washoe County School District the third priority.

The meeting recessed at 9:55 a.m. and reconvened at 10:07 a.m.

Chair Moore explained that the WCSD vendor has suggested that he remove the funding for the digital images and 360 movies for the middle schools from the request which will reduce the WCSD request by \$3,100.00. Mr. Moore explained that the proposal will provide an accurate inventory that will be embedded into a single website. Additionally, the encrypted site is difficult to maintain and he prefers to use the single vendor that makes the data available to all MDTs in the area.

A consensus was reached to make the RFD TRIAD Team as the fourth priority.

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Eric Millette noted that the TRIAD Team has capitulated on request in the past to assist other agencies in receiving funds. However, the intent is to be more steadfast in future requests.

Tim Leighton stated he would remove the generator from the request.

During a brief discussion about withdrawing the REMSA request, it was noted that the TRIAD Teams could provide assistance to REMSA personnel to transport individuals to the regions hospitals.

Mr. Taylor withdrew the REMSA request.

Other discussion noted that Washoe County Health District and other member agencies would review surplus equipment to assist other agencies.

Mr. Morgan reduced his request to two (2) each noting that there are always two (2) individuals responding to any bomb threat. Mr. Morgan will submit for additional equipment using the UWS grant, which he believes can easily be tied to terrorism.

Tim Spencer left the meeting at 10:18 a.m.

Tim Leighton further reduced the RFD TRIAD Team request to two (2) Scott 60-minute Carbon Cylinders and Valve 4,500 psi and withdrew the Work and Rescue Helmet to zero (0).

Ms. Ludwig noted that the last round of reductions left \$59.95 remaining.

Mr. Leighton added one (1) Work and Rescue Helmet and stated that the TRIAD would pay the remaining balance of \$32.69.

***It was moved by Joe Nishikida, seconded by Teresa Long, to recommend that the Washoe Local Emergency Planning Committee (LEPC) General Membership approve the grant requests in the following priority:***

***1) Reno Police Department – Two (2) Draeger 45-minute 4,500 PSI Carbon cylinder Clear SCBA's (Self Contained Breathing Apparatus) \$795.00 each (\$1,590.00); two (2) Draeger Panarama Nova P EPDM Mask \$292.00 each (\$584.00); and two (2) Draeger HP Backplate with Harness and LDV \$1,247.00 each (\$2,494.00) – Total grant award of \$4,668.00;***

***2) Reno Fire Department – two (2) Masimo Rad 57 Pulse Oximeter at \$4,025.00 each – Total grant award of \$8,050.00;***

***3) Washoe County School District – Digital Hazmat Plans for School – one (1) Annotating digital floor/site plan, 62 hours, \$3,100.00; one (1) Link digital images and 360 movies to areas where hazmat are stored in high schools, 32 hours, \$1,600.00; Add MSDS info that schools can access, 5 hours, \$800.00; One (1) Upload floor plans PDF's for 16 high schools and 15***

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*middle schools, 5 hours, \$250.00; One (1) vendor will import data into VIPlanning Software and link each area, \$2,500.00; One (1) Upload site to secure WCSD (Washoe County School District) site for review and access, \$250.00; One (1) Provide secure access for authorized users, local fire department, hazmat response teams and provide final output and data on secure flash drive for WCSD Police, \$250.00 – Total grant award of \$8,750.00;*

*4) Reno Fire TRIAD Team – Miscellaneous Equipment for Team; One (1) Non-sparking tool set, \$832.86; One (1); six (6) foot fiberglass ladder, \$52.84; One (1) Work and Rescue Helmets, \$92.64; one (1) 24-foot Skatewheel Conveyor System \$1,836.85; Nine (9) Epic Voice Amplifier, \$372.00 each \$3,348.00; Nine (9) Bracket, Epic Voice Amplifier AV300 Face Piece, \$23.50 each \$211.50; Two (2) Scott 60-minute Carbon Cylinder and Value 4,500 PSI, \$1,095.00 each \$2,190.00 – Total grant request \$8,532.00. The Reno Fire Department TRIAD is to pay the remaining balance of \$32.69.*

**MOTION CARRIED.**

**Washoe County Emergency Management: 1) SERC (State Emergency Response Commission) Operations \$2,000.00; and 2) LEPC (Local Emergency Planning Committee) recording service provided by Robert Cox Enterprises \$2,000.00 for a Total grant of \$4,000.00**

*It was moved by Eric Millette, seconded by Joe Nishikida, to recommend that the LEPC (Local Emergency Planning Committee) General Membership approve the Washoe County Emergency Management grant: 1) SERC (State Emergency Response Commission) Operations \$2,000.00; and 2) LEPC (Local Emergency Planning Committee) recording services provided by Robert Cox \$2,000.00 for a total grant request of \$4,000.00. MOTION CARRIED*

#### **4. PUBLIC COMMENT (Non-action item)**

Mitch Nowicki expressed his appreciation to fire personnel for their assistance.

Tracy Moore noted his concern about moving the WCSD (Washoe County School District) request forward at the expense of tools for first responders.

#### **5. ADJOURNMENT**

Chair Moore adjourned the meeting at 10:26 a.m.

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